

LOCAL AGENCY FORMATION COMMISSION COUNTY OF SAN BERNARDINO

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DATE: APRIL 11, 2005

FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer

TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: AGENDA ITEM #6 – Preliminary Review of Budget For Fiscal Year 2005-06, Item (A) – Review of Proposed Fee Schedule

RECOMMENDATION:

1. Review the Preliminary Schedule of Fees and Charges and provide staff with direction on changes or amendments to be included;
2. Direct the staff to forward the Schedule of Fees and Charges to the County, all cities, and all independent special districts for their review and comment pursuant to Government Code Section 66016; and,
3. Schedule the final review and adoption of the Schedule of Fees and Charges for the May 18, 2005 hearing.

BACKGROUND:

The staff is presenting the Commission with its recommendation for modifications in the Schedule of Fees and Charges. The changes are shown on the attached Schedule in italic, bold print to assist in their recognition. The proposed changes are:

1. An increase in LAFCO Filing Fees for annexations, dissolutions, formations and incorporations. These fee increases are proposed to accommodate increased charges for the review by the County Surveyor of maps and legals from \$250 to \$450 and an increase in costs charged by the County's GIMS Division for preparing the data for map products for presentation on the Commission's web page and in staff reports.
2. A clarification in the language on the charging of fees related to a reorganization including multiple actions.

3. The specific identification of the deposits required for submission of an island annexation application. Pursuant to the Commission's policies for implementation of its Fee Schedule, island annexations will be charged the direct costs only, with a deposit required at the time of submission. For substantially surrounded islands, pursuant to the new policy there is the requirement for the Executive Officer to make a specific determination on the percentage the island is surrounded. At present, staff is working to develop a procedure and mechanism to receive this data from the County Surveyor's office. For the Fee Schedule, a separate deposit has been identified for these applications to address this increased cost.
4. An increase in the charge per connection for review of Out-of-Agency Service Contracts less than five parcels from \$250 per connection to \$350 per connection. This will recover the increased publication charges to the Commission
5. An increase in the fee for submitting a Request for Reconsideration from \$750 to \$1,000. This will recover the increased publication charges to the Commission.
6. An increase of the deposit required for preparation of an Environmental Impact Report to \$7,500. This remains a deposit against which actual costs are charged.
7. An increase of the Deposit for Display Ads required for Incorporation, Formation, Consolidation or Dissolution proposals from \$500 to \$750. This reflects increased legal advertising charges.
8. An increase of the Deposit for Protest Proceedings from \$500 to \$750. This increase relates to the requirement to provide individual notice of the protest hearing and increased legal ad costs.

No other changes are proposed by staff at this time.

Any changes, corrections, or additions requested by the Commission will be included in the Schedule prior to forwarding to the cities and special districts for their review and comment. Any comments received will be reviewed with the Commission at the final hearing, recommended to be scheduled for May 18th.

/KRM

Attachment -- [Draft Schedule of Fees and Charges](#)